

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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July 29, 2003

**FROM: LINDA HAUGAN, DIRECTOR
TRANSITIONAL ASSISTANCE DEPARTMENT**

**SUBJECT: AMENDMENTS TO REVENUE CONTRACT AND SUB-CONTRACTS FOR PROP 10
CHILDCARE CAPACITY BUILDING FUNDS**

RECOMMENDATION:

1. Approve Amendment No. 1 to revenue Contract #02-825 between the County of San Bernardino (Transitional Assistance Department) and the Children and Families Commission, increasing the total contract amount by \$1,930,480 from \$1,921,939 to \$3,852,419 and extending the contract period through June 30, 2004 for childcare capacity building services.
2. Approve Amendment No. 1 to sub-contracts between the County of San Bernardino (Transitional Assistance Department) and the following agencies, increasing the total contract amount by \$1,632,408 from \$1,636,098 to a combined total of \$ 3,268,506 and extending the contract period through June 30, 2004, to provide childcare capacity building services.

Contract Number	Agency	Contract Amount FY 02/03	Amendment Amount FY 03/04	Total Contract Amount
02-826 A-1	ASANTE Family Agency	\$ 246,202	\$ 248,049	\$ 494,251
02-827 A-1	Inland Empire Boys & Girls Club	\$ 330,000	\$ 330,000	\$ 660,000
02-828 A-1	RIM Family Services	\$ 121,158	\$ 114,721	\$ 235,879
02-829 A-1	San Bernardino Co. Supt. Of Schools, Child Development Services	\$ 640,128	\$ 640,128	\$1,280,256
02-830 A-1	Westside Brighter Visions Foundation	\$ 298,610	\$ 299,510	\$ 598,120
	Total	\$1,636,098	\$1,632,408	\$3,268,506

BACKGROUND INFORMATION: According to the 1999 Childcare Portfolio published by the Resource and Referral Network Association and the San Bernardino County Childcare Planning Council 1999 Annual Report, San Bernardino County ranks 58th out of 58 counties in the number of available childcare facilities. In addition, the Portfolio also identifies a 65% statewide closure rate for family day care homes within their first year of operation. The primary reasons cited for these failures were low pay for day care providers and long hours of operation, lack of information regarding the operation of childcare programs, and parental conflicts.

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In January 1999, the San Bernardino County Coalition for Quality Childcare Project, formerly known as the Child Care Capacity Building Program, was formed as a voluntary partnership between the State, County, and private non-profit community based organizations. The purpose of the coalition is to increase the accessibility and availability of quality childcare, while providing integrated family support services throughout San Bernardino County. This is accomplished through outreach and recruitment, training of new childcare providers and mentoring recruited providers. The County of San Bernardino's Transitional Assistance Department (TAD) is a partner of the coalition and has elected to act as the lead agency in order to serve as an advisory body and fiscal agent. The coalition also consists of the agencies listed in the Recommendation.

The Coalition, via TAD (lead agency), was awarded the initial contract by the Children and Families Commission (CFC) in February 2001. On February 13, 2001, the Board of Supervisors approved the revenue contract and sub-contracts with the agencies listed in the Recommendation for the period of February 5, 2001 through June 30, 2001. These contracts provide childcare capacity building services to the entire county. Some of the services that are included are outreach and recruitment for childcare providers, training, mentoring, supportive services for providers and parents, transportation for parents, etc. The agencies selected to participate in the coalition were obtained through an informal procurement process and were approved by the Board of Supervisors on June 13, 2000.

For program services in Fiscal Year 02-03 and Fiscal Year 03-04, the CFC issued another Request for Proposals. On March 19, 2002, the Board of Supervisors approved a grant proposal written by TAD (in conjunction with the Coalition) that included the current coalition agencies and San Bernardino County TAD. If awarded funds by CFC, TAD would return to the Board of Supervisors to request approval of the revenue contract and the approval of sub-contracts of the member agencies providing services in the grant application.

On August 6, 2002, the Board of Supervisors approved the revenue contract between TAD and the CFC for childcare capacity building services for the period July 1, 2002 through June 30, 2003. Also, the Board of Supervisors approved sub-contracts between TAD and the coalition member agencies providing services which were ASANTE Family Agency; Inland Empire Boys & Girls Club; RIM Family Services; San Bernardino County Superintendent of Schools, Child Development Services; and Westside Brighter Visions Foundation for childcare capacity building services for the entire County for the period of July 1, 2002, through June 30, 2003.

On October 29, 2002, the Board of Supervisors approved the contract for Pomona Unified School District. This contract was presented to the Board for approval at that time because the contract had to be presented to the Pomona School Board for approval.

Approval of these amendments will award \$1,632,408 for the sub-contracts and \$79,428 for TAD's administration and oversight for FY 03/04 and extend the contracts terms twelve (12) months. This will allow TAD and the coalition to continue providing child care capacity building services for FY 03/04 in order to meet the growing need for child care. Processing of these amendments was delayed pending receipt of the contract from the CFC on June 23, 2003. An amendment for one of the coalition members, the Pomona Unified School District, will be presented to the Board for approval mid-September 2003 in the amount of \$218,644 to allow time for its approval by the Pomona School Board.

The contractors shall be monitored semi-annually by support staff for TAD and the monthly reports submitted by the contractors will be reviewed for performance.

REVIEW BY OTHERS: These amendments have been reviewed by County Counsel (Regina Coleman, Deputy County Counsel) on July 15, 2003, and HSS Contracts (Lori Ciabattini, Administrative Supervisor) on July 9, 2003. This item has been reviewed by HSS Finance (Kristin Letterman, Administrative

Manager) on July 16, 2003, 2003, and the County Administrative Office (Gary Morris, Administrative Analyst) on July 21, 2003.

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FINANCIAL IMPACT:

Approval of these amendments will increase the maximum amount of reimbursement under these contracts as follows:

Agency	Contract Amount FY 02/03	Amendment Amount FY 03/04	New Contract Amount
ASANTE Family Agency	\$ 246,202	\$ 248,049	\$ 494,251
Inland Empire Boys & Girls Club	\$ 330,000	\$ 330,000	\$ 660,000
RIM Family Services	\$ 121,158	\$ 114,721	\$ 235,879
San Bernardino Co. Supt. Of Schools, Child Development Services	\$ 640,128	\$ 640,128	\$1,280,256
Westside Brighter Visions Foundation	\$ 298,610	\$ 299,510	\$ 598,120
Total	\$1,636,098	\$1,632,408	\$3,268,506

The total increase in contract amendments for FY 03/04 that is being approved by this item is \$1,632,408. An additional \$218,644 has been awarded to the Pomona Unified School District and will be brought to the Board for approval in mid-September after the District has approved the award. An additional \$79,428 will be retained by TAD for administration and oversight for a total increase in costs of \$1,930,480.

This program is 100% funded by State Proposition revenue. Adequate appropriations and revenues are included in the Human Services System Administrative FY 03/04 Budget. There is no local cost.

Cost Reduction Review: The County Administrative Office has reviewed this agenda item and recommends this action because the program is fully funded by State Proposition 10 revenue.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Linda Haugan, Director, Transitional Assistance Department

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